

Junior Volunteers

The Junior Volunteer Program at O'Connor Hospital is extremely popular with high school students as it provides an opportunity for them to volunteer their time supporting the community and our hospital while learning about healthcare by being present in the hospital environment. Positions available for this program are limited so at times you may find our application link disabled. You can check for updates on the next application period by reviewing the document posted in the "Updates & Opportunities" section of this webpage.

Junior Applicant Prerequisites

All applicants must:

- Meet minimum age requirement of 15 years old
- Availability to commit to a weekly schedule shift of no less than 2 hours and consistently meet that obligation
- Have a valid Social Security number
- Complete and submit Parental Permission and Parental Letter of Understanding documents
- Provide a referral from a teacher, counselor or administrator at your school
- Meet all O'Connor Hospital Volunteer Health Clearance requirements (see below)

Junior Onboarding Process:

1. Submit online application.
2. Volunteer Services will review applications and select prospective applicants to interview based on applicant availability, program interest, and program/position availability.
3. Prospective applicants will be scheduled to interview by phone or in-person. Prior to interview, applicants will be asked to submit a copy of their current vaccination/immunity records for review and discussion as part of the interview process.
4. Applicants must complete the following:
 - Submission of Parental Permission and Parental Letter of Understanding
 - Submission of referral from teacher, counselor or school administration
 - All outstanding Health Clearance Requirements
 - ReadySet account setup and required surveys.
5. When both ReadySet and Health Clearance documentation is completed, Volunteer Service will submit the Health Document packet with all immunization records to Employee Health for review and clearance.
6. Employee Health will either clear or request more information.
7. Once Volunteer Services receives clearance from Employee Health, the applicant will be contacted to:
 - Confirm assignment
 - Schedule Orientation & Training
8. Applicants will receive their badges at Orientation

Health Clearance Requirements

The following immunizations and or titer reports are needed for Health Clearance at O'Connor Hospital. All records and documents must include the patients name and date of birth (DOB) as well as, physician or health care provider's information. All titer results must be quantitative. The cost of obtaining needed vaccinations or titers are the Applicants responsibility. You will need to schedule with your doctor or health care provider to get any needed tests or vaccinations.

- **TB Screening:** Requires documentation of testing using one of the following methods
 - QuantiFERON – provide laboratory confirmed test results
 - Two-step TB skin test (TST) – requires documentation results of two (2) testing's with quantitative (mm. induration) results. **IMPORTANT UNDERSTANDING:** If using the TST method, **two separate tests are required** to form a baseline per Center for Disease Control and Prevention. The minimum time between the 1st and 2nd TST tests is 10 days or separation from the date the 1st TST was read. The maximum time O'Connor Hospital allows between the two tests is 6 months.
 - Positive TB test results require participant to provide lab report documentation of chest x-ray results
- **MMR:** Requires medical documentation of two (2) doses of vaccine or titer results showing immunity
 - **Rubella:** lab confirmed titer showing positive immunity or vaccination record showing 1 dose of vaccine
 - **Rubeola:** lab confirmed titer showing positive immunity or vaccination record showing 2 doses of vaccine
 - **Mumps:** lab confirmed titer showing positive immunity or vaccination record showing 2 doses of vaccine
- **Varicella (Chicken Pox):** Requires medical documentation of two (2) doses of vaccine or titer results showing immunity
- **Tdap:** Requires medical documentation of vaccine
- **Influenza:** Requires medical documentation showing current years vaccine was received. (Applicant can decline vaccine but will be required to wear a mask while volunteering during the flu season (October – April)
- **Hepatitis B:** Requires medical documentation of three (3) doses of vaccine.
 - If Applicant is currently in the process of completing the 3 doses series and has completed 2 or the 3 required doses, we will allow conditional clearance for starting as a volunteer. Failure to complete the scheduled 3rd dose will result in suspension.